



Geospatial Department

REQUEST FOR PROPOSAL (RFP)

Systems & Data Architecture Consulting Services

FOR

**Muscogee (Creek) Nation
Geospatial Department**

Okmulgee, OKLAHOMA

ISSUE DATE: March 19, 2026

SUBMISSION DEADLINE: April 3, 2026 at 5:00 PM CST

PROJECT OVERVIEW

Muscogee (Creek) Nation Geospatial Department is currently seeking proposals from qualified consultants to provide Systems and Data Architecture Consulting Services in support of environmental data and geospatial infrastructure initiatives funded through the EPA Exchange Network Program.

The selected consultant will assess, design, and document a scalable, secure, and well-governed architecture supporting ArcGIS Enterprise, ArcGIS Online (AGOL), databases, cloud infrastructure, and system integrations. The engagement will result in architecture designs and an implementation roadmap that can be executed by internal staff.

All work performed under this contract shall comply with CESO Law NCA 18-199 and all applicable federal grant requirements, including 2 CFR Part 200.

Project Scope

The vendor should meet the following requirements.

A. Requirements

- Assess current ESRI platform, systems, and infrastructure
- Review ArcGIS Enterprise, ArcGIS Online, and related applications
- Evaluate database design, storage, and data management practices
- Design future-state architecture supporting scalability and security
- Define Dev / Test / Production environments
- Define integration standards for GIS, databases, APIs, and reporting tools
- Recommend governance, configuration management, and deployment standards
- Develop a phased modernization roadmap
- Provide documentation and knowledge transfer to internal staff

Deliverables

- Current-state architecture documentation
- Future-state architecture diagrams
- Database and data model recommendations
- Integration and deployment standards
- Governance and configuration recommendations
- Implementation roadmap with phases
- Training materials and documentation

Estimated duration: 5–6 months

Funding for this project is not expected to exceed \$50,000.

Cost proposals must reflect the respondent's proposed scope and approach.

B. Qualifications

Respondents must provide:

- Company overview
- Relevant experience
- Project approach
- Project team
- Timeline
- Cost proposal
- References

Please indicate if your firm is 51% Native owned and/or CESO certified.
Include proof of certification if applicable.

C. Proposal Evaluation

Proposals will be evaluated using the following criteria:

Criteria	Points
CESO Certification / Native Preference	10
Experience & Qualifications	25
Technical Approach	25
Understanding of Scope	15
Cost Proposal	15
Timeline	10

Each respondent, by the submission of a proposal, assents to each and every term and condition set forth within this specification and agrees to be bound thereby.

Any proposal which is incomplete, conditional, obscure, or which contains irregularities of any kind, may be cause for rejection.

The right is reserved to reject any or all proposals, for any reason. We reserve the right to consider the competency and responsibility of all respondents, and to use any information deemed necessary to establish the ability of any respondent to perform all conditions of the contract in order to avoid awarding a contract to a firm unable to produce the quality of service required and intended by this specification.

All proposals received shall be opened at a scheduled bid opening with representatives from the Geospatial Department, CESO, and Procurement present. Proposals will be evaluated after opening in accordance with the scoring criteria in this RFP.

D. Conflict of Interest

Proposing agencies are asked to certify that they have no conflicts of interest in serving the Geospatial Department or the Muscogee (Creek) Nation.

E. Price

Cost proposals must include a detailed breakdown of all anticipated fees, labor, and expenses required to complete the scope of work.

Funding for this project is not expected to exceed \$50,000. Cost proposals must be based on the respondent's proposed scope, methodology, and level of effort.

Price will be evaluated as part of the scoring criteria outlined in this RFP and will not be the sole determining factor in the award of the contract

Interested parties should submit their response to the RFP no later than **April 3, 2026 at 5:00 PM CST**.

Proposals shall be submitted electronically in PDF format to:

Lauren LeMasters
Project Management Coordinator
Muscogee (Creek) Nation – Geospatial Department
llemasters@muscogeenation.com

Muscogee (Creek) Nation Geospatial Department reserves the right to cancel or amend this RFP at any time, and to reject any or all proposals submitted.

All proprietary information submitted in response to this RFP should be clearly identified by the respondent.

Muscogee (Creek) Nation
MCN-CESO – (Contracting and Employment Support Office)
PO Box 580 Hwy 75 & Loop 56
Okmulgee OK 74447
918.549.2962 Phone

Please indicate if your company is:

(Creek) CESO Certified _____

CESO Certified _____